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A STAFF E-NEWSLETTER NOVEMBER 12, 2014



UPDATES AND REMINDERS FROM THE BUSINESS OFFICE

BY HEATHER OAKLEY

Staff responsibility changes

Effective immediately, Joette Hutchcraft is responsible for processing all monthly payroll for the Libraries. Some of the duties associated with this change are graduate assistant offer letters and payroll documentation as well as payroll documentation for exempt faculty and staff. You can find an updated list of responsibilities and contact information for all business office staff on our [intranet page](#).



Travel

Travel Requests

- Travel requests should be submitted prior to the start of the travel.
- There is a box on the Travel Request Header where you list the request name. Use the following format: LIB/Traveler Last Name First Initial/Location/Start Date of Trip (Example: LIB/oakleyh/Dallas, TX/12-8-14)
- Put the name of the conference/meeting you are attending in the “comments” section on the trip header.

Expense Reports

- When combining personal travel with business travel, cost comparisons must be done **prior** to the trip taking place. This comparison must be attached to the expense report.
- Wait at least 5-7 days after your trip to complete expense reports when using your Visa travel card. This allows time for all transactions to hit the card and be reconciled appropriately with the expense report.
- Attach all necessary receipts.
- Allocate all expenses to the appropriate account.

[Joette](#) is always ready to help if you have travel related questions.

Payroll

Kronos (For non-exempt staff and supervisors)

- Purdue’s Kronos environment is being transitioned to a new data center. In order to make this transition, the system will be unavailable from Tuesday, November 18 at 6:15 p.m. through Thursday, November 20. Please watch for additional communication about this.
- Java issues should be communicated to Libraries IT.
- There is usually an increase in leave requests around the holidays. April Maybee has a step-by-step guide for this process in Kronos if you need help.
- For those biweekly employees who will be working extended hour shifts away from their usual Libraries, track those hours in Kronos by adding a comment such as “Ext Hrs Parrish=2 hrs” to the applicable time.



CONTENTS

- [Updates and Reminders from the Business Office](#)
- [2014 Open Access Award](#)
- [Libraries Extended Hours Call Out](#)
- [GIS Day @ Purdue Success](#)
- [Purdue Libraries participates in Native American Heritage month](#)
- [Handmade items available at Staff Recognition event](#)
- [Libraries New Staff](#)
- [October SMILE Award](#)
- [Making Way for the ALC](#)
- [Strategic Goal Icons](#)
- [Off the Shelf](#)
- [Service Anniversary](#)
- [Announcement](#)
- [Events and Exhibit](#)
- [Publications and Presentations](#)
- [Libraries in the News](#)
- [What's Cooking?](#)
- [Copy Deadline](#)

STRATEGIC GOAL ICONS

You will notice the use of these icons before the article that are symbolic of our Libraries strategic goals.



LEARNING: Libraries faculty lead in information literacy and learning space implementation, research and scholarship.

General Biweekly Payroll

- Communicate undergraduate student staffing changes to April Maybee.

Do not hesitate to contact [April](#) if you have any biweekly payroll questions.



2014 OPEN ACCESS AWARD

BY DAVID SCHERER

Provost Deba Dutta and Dean of Purdue University Libraries Jim Mullins presented the inaugural “Leadership in Open Access” award to Purdue’s Department of Psychological Sciences, College of Health and Human Sciences, led by Professor Christopher Agnew, Department Head of Psychological Sciences, as part of the 2014 Open Access Week.

The award was given in recognition of the department’s leadership in depositing all scholarly communication and publications into [Purdue e-Pubs](#), helping to advance the impact of scholarship and research globally.



“In the tradition of the land-grant university, Dr. Agnew has embraced open access and made available to the world the important research and publications of the Department of Psychological Sciences,” said Provost Deba Dutta.

“Purdue e-Pubs is a very useful mechanism for disseminating our research findings far and wide, beyond only academic outlets,” said Department Head Dr. Christopher Agnew. “Purdue e-Pubs provides a valuable, user-friendly forum for both researchers and consumers of research. Researchers in my department saw the benefits of Purdue e-Pubs as an easy-to-use open access repository for increasing the access and exposure of their work.”

Open Access week, held October 20-24, 2014, is an international event bringing awareness to open access. Purdue University Libraries celebrates and encourages authors (particularly academic faculty) to participate as they can.

Previous award winners

- *Leadership in Open Access Award*, School of Electrical and Computer Engineering, 2011.
- *Leadership in Open Access Award*, Ian Bell, PhD., in recognition of broadening the reach of the Purdue’s Herrick Laboratories’ international conferences on compressor engineering, high performance buildings, and refrigeration and air conditioning, 2011.
- *Graduate Student Award in Open Access*, Mel Chua of Engineering Education, 2012
- *Leadership in Open Access Award*, Professor Darcy Bullock, Joint Transportation Research Program, 2012.
- *Leadership in Open Access Award*, Dr. Mark S. Lundstrom, in recognition of Dr. Lundstrom’s leadership in creating NanoHUB, 2013.
- *Open Access Education Award*, Dr. Linda S. Bergmann, Purdue Online Writing Lab (OWL), 2013.

Purdue e-Pubs, one of three institutional repositories as part of Purdue University Libraries, provides free global online access to Purdue-affiliated articles, reports, conference proceedings, student scholarship and more. Purdue e-Pubs also provides online publishing support for original publications.

Measuring and reporting impact is an important part of the Purdue e-Pubs service model. As well as having all content indexed in Google Scholar, Purdue e-Pubs uses Google Analytics to gather qualitative information. The repository also issues automatic monthly download notifications to authors, allowing authors the opportunity to demonstrate the reach of their scholarship, not only to academic colleagues and administrators, but to taxpayers, policymakers and media outlets.

To date, every college on Purdue’s West Lafayette campus has a presence in the repository. Purdue e-Pubs continues to be a central place on campus advancing the impact of scholarship at the global, national and local level. Purdue University Libraries began providing the Purdue e-Pubs service to the campus community in 2006 as a means to share research and scholarship in a stable, open, and citable format.



SCHOLARLY

COMMUNICATION:

Libraries facilitate and enhance the continuum of the scholarly communication process.



GLOBAL CHALLENGES:

Libraries faculty lead in international initiatives in information literacy, e-science, information access and data management and collaborate on Purdue’s global initiatives.



INFRASTRUCTURE:

Libraries staff working together to enhance the users experience, raise awareness of Purdue Libraries and recognize the continued learning and successes of our knowledgeable staff.

OFF THE SHELF

New

- Event Planner (OpTech Non-exempt A/P) (Posting #1402990) [Check the Libraries employment opportunities page](#). Review has begun.
- Electronic Resources Manager (A/P) (Posting #1403024) [Check the Libraries employment opportunities page](#). Currently accepting applications.

Continuing

- Library Assistant V (C/S) (Posting #1402667) [Check the Libraries employment opportunities page](#). Review of applications has begun.
- Digital Library Software Developer (A/P) (Posting #1402464) [Check the Libraries employment opportunities page](#). Review of applicants has begun.
- Engineering Information Specialist (Faculty) [Check the Libraries employment opportunities page](#). Review of applicants has begun.
- Director, Purdue University Press and Head, Scholarly Publishing Services (M/P) (Posting #1401610) [Check the Libraries Opportunities page](#). Review of applicants has begun.
- Digital Data Repository Specialist (A/P) (Posting #1400407) [Check the Libraries employment opportunities page](#). Review of applicants has begun.

Promotions/Transfers

As the repository continues to garner more downloads and objects, faculty, staff and students are encouraged to consider adding their research and scholarship. For more information about Purdue e-Pubs and adding previously published items, contact Dave Scherer, scholarly repository specialist, Purdue University Libraries, at 49-48511 or dscherer@purdue.edu.



LIBRARIES EXTENDED HOURS CALL OUT

BY BETH McNEIL

Purdue Libraries will once again be extending hours during Prep and Finals week in four of our libraries: ENGR and Hicks will be open 24-hours beginning Sunday, December 7. HSSE and Parrish will extend hours Friday, Saturday and Finals week. All other libraries will remain open normal hours.

Libraries Extended Hours Fall 2014

	<u>ENGR</u>	<u>HICKS</u>	<u>HSSE</u>	<u>Parrish</u>
Sun. Dec. 7	24 Hour Library Begins at 11 a.m.	24 Hour Library Begins at 1 p.m.	1 p.m.-Midnight	Open at 11 a.m.
Mon.-Thu. Dec. 8-11	Open 24 hours	Open 24 hours	7 a.m.-Midnight	Open 24 hours
Fri. Dec. 12	Open 24 hours	Open 24 hours	7 a.m.-Midnight	Close at Midnight
Sat. Dec. 13	Open 24 hours	Open 24 hours	11 a.m.-Midnight	10:30 a.m.-Midnight
Sun. Dec. 14	Open 24 hours	Open 24 hours	1 p.m.-2 a.m.	Open at 11 a.m.
Mon.-Thu. Dec. 15-18	Open 24 hours	Open 24 hours	7 a.m.-2 a.m.	Open 24 hours
Fri. Dec. 19	Open 24 hours	Open 24 hours	7 a.m.-10 p.m.	Close at Midnight
Sat. Dec. 20	24 Hour Library Ends at 5 p.m.	24 Hour Library Ends at 5 p.m.	11 a.m.-5 p.m. Normal	10:30 a.m.-4:30 p.m.

Sunday, Dec. 21 All Libraries Closed. Interim Hours begin Monday, Dec. 22.

This schedule will have participating libraries open for many additional hours and staff are needed to help cover some of the extended hours. To assist at Engineering, please contact [Amanda Gill](#). To assist at Hicks, please contact [RaeLynn Boes](#). Additional details will be sent via a liball email.

Thank you so much to everyone who has helped keep the libraries open in the past and to new volunteers who are able to contribute a few hours of time at the end of this semester. This greatly appreciated initiative would not be possible without your help!



GIS DAY @ PURDUE A SUCCESS

BY NICOLE KONG

- Carole Tolley, Human Resources Coordinator - 11/10/14
- Emily Heitman, Library Assistant V, HSSEB: HSSE - 11/17/14

New Staff

- Chelsie Schuette, Library Assistant IV, HLS: VETM - 10/27/14
- Judy Zink, Library Assistant V, HSSEB: HIKS - 11/17/14
- Clifford Harrison, Library Operations Manager for Digital Programs, Collection Management Division - 12/8/14

Other

- Pete Pascuzzi, faculty courtesy appointment in Department of Biochemistry - 10/30/14

SERVICE ANNIVERSARY

JoAnne Carow is celebrating 5 years at Purdue.

ANNOUNCEMENT

The most recent research proposal was reviewed by Research Council and approved for research support

Scott Brandt was awarded an International Travel Grant to travel to London, England to be on the Program Committee at the Digital Curation Conference, IDCC 2015 being held February 9-12, 2015.

EVENTS AND EXHIBITS

Steps to the Moon. Selections from the Neil A. Armstrong Papers and the Eugene A. Cernan Papers
Archives and Special Collections
October 2014-February 2015
HSSE Library 4th floor
STEW

The Dean's Bible Book Sale & Signing
with author Angie Klink
November 23
2 p.m.
Tippecanoe County Library
627 South Street
Lafayette
Published by Purdue University Press

Libraries Staff Recognition Reception and Arts and Crafts Show

The 7th GIS Day celebration hosted by Purdue University Libraries was held on November 6 and 7. It was a wonderful event to connect the GIS community on campus and beyond. During both days of celebration, the community was introduced GIS resources available on campus and across Indiana, connected students with GIS professionals, expanded GIS into more disciplines and brought geospatial interests to high school students.



Working with Steven Smith at Earth, Atmospheric and Planetary Science, the High School GIS Day program attracted 60 high school students to Purdue to learn about spatial thinking skills. Students interacted with Tom Brenneman, GeoMentor from GIS software company ESRI, about how GIS is applied in real world applications. Age-appropriate activities were designed to actively engage students. Libraries volunteers Megan Sapp Nelson, Nastasha Johnson, Dave Zwicky, Dianna Deputy, Lil Conarro, Sandy Galloway and Michael Fosmire led students around Discovery Park for a service-learning project, which led to a Discovery Park Visitor Tour Map available here: <http://maps.lib.purdue.edu/gisday2014/>. Megan Sapp Nelson also provided interactive instruction on geolocation based information literacy.

On November 7, over a hundred people from various departments across the university attended the College GIS Day program. Guest speakers from Indiana State Government, Indiana Geographic Information Council, Oak Ridge National Laboratory, Polis Center at IUPUI, Indiana State University, private sectors and several departments at Purdue delivered informative and interesting presentations. Students had the opportunity to interact with the guests during the Career Lunch talk, where they received suggestions on how to prepare for their career from the employers point of view. All the talks on GIS Day will be available from [Purdue e-Pubs](#) shortly.

The success of GIS Day was made possible by the great team work of Libraries staff including Dean Mullins, Shannon Walker, Becky Bunch, Michael Fosmire, Amanda Gill, Paul Bracke, Lisa Purvis, Terry Wade, Frances Christman, Dave Scherer, Angie Ewing, Amy Storms and Joette Hutchcraft.



Libraries volunteers, left to right included Sandy Galloway, Dave Zwicky, Megan Sapp Nelson, Nastasha Johnson, Lil Conarro, Dianna Deputy. Not pictured, Michael Fosmire.



PURDUE LIBRARIES PARTICIPATES IN NATIVE AMERICAN HERITAGE MONTH

November is Native American Heritage month and Purdue University Libraries staff have created display cases in the following locations to recognize and honor the Native American culture. The displays will remain up through November.

Engineering Library

Display focuses on Native American Heritage Month events including a visit from Billy Mills, Eiteljorg Cultural trip, movies and other presentations. A variety of Native artwork is also included. Created by Sandy Galloway.

HSSE Library

Display focuses on Will Rogers, who was half Cherokee. Created by Patrick Whalen.

Physics Library

Display focuses on Hawaiian Tiki gods. Created by Becky Hunt.

Chemistry Library

Display focuses on Alaskan legends. Created by Becky Hunt.

Hicks Undergraduate Library

Display includes a selection of titles that show Native American portrayals in popular films and

December 12
2:30-4 p.m.
Hicks B853

PUBLICATIONS AND PRESENTATIONS

Stacy Konkiel, Michelle Dalmau and **David Scherer**, "[Determining Assessment Strategies for Digital Libraries and Institutional Repositories Using Usage Statistics and Altmetrics](#)" [White paper]. 2014.

Nicole Kong, Tao Zhang and Ilana Stonebraker, "Common metrics for web-based mapping applications in academic libraries," *Online Information Review*, 38(7) 2014.

Ilana Stonebraker and Tao Zhang "CrowdAsk: Crowdsourcing Reference and Library Help," in D. A. Tyckoson and J. G. Dove (eds.), *Reimagining Reference in the 21st Century*, 285-293. West Lafayette, IN: Purdue University Press, 2014.

Ilana Stonebraker and Tao Zhang "Crowdsourcing Library Help and Reference Systems," *Internet Librarian*. October 27-29, 2014.

Nicole Kong, Tao Zhang and Ilana Stonebraker presented "Functionality and usability evaluation of Web GIS in academic libraries," at The 37th Applied Geography Conference, Atlanta, GA, October 15-17, 2014.

Lisa Zilinski and Line Pouchard were invited to participate in a panel discussing Big Data at Northern Illinois University as part of Open Access week. October 20, 2014

D. Scott Brandt and Jake Carlson, "Data Curation Profiles and Research Data Management." Presentation to [Team Science](#) students, School of Information, University of Tennessee, Knoxville, October 20, 2014.

Tao Zhang, Nicole Kong and Ilana Stonebraker presented a poster "Usability Metrics of Web-based Mapping Applications," at the Digital Library Federation Forum, Atlanta, GA, October 27-29, 2014.

Lisa Zilinski and Megan Sapp Nelson presented a poster entitled "Thinking critically about data consumption: Creating the Data Credibility Checklist" at the 77th ASIS&T Annual Meeting, October 31-November 5th 2014. (The

documentaries, along with books that highlight the stories behind those films. Created by Ann O'Donnell.

Math Sciences

Display, "Celebrating Native American Month," includes artifacts and photos from Jim Derringer's personal collection. Created by Angie Ewing and Jim Derringer.

For more information about the [Native American Educational and Cultural Center](#) and November events, go to [Events](#).



Display created by Sandy Galloway, Engineering Library



HANDMADE ITEMS AVAILABLE AT STAFF RECOGNITION EVENT

For several years Libraries staff members have had the opportunity to display and sell their handmade items at the Annual Libraries Staff Recognition. Ann O'Donnell will be a participant at this year's event.

"I started making jewelry several years ago after taking a class in a local shop. I think what really hooked me was being able to make my own earrings whenever I wanted to. Most of the jewelry I make combines polished stones, like jasper or jade, with other elements, including wood, metal and crystal."



If you are interested in displaying or selling your handmade items at this year's event contact [Dot Lanzalotto](#). Please plan to attend the event on Friday, December 12, 2:30-4 p.m. in Hicks B853.



NEW STAFF



Chelsie Schuette
Library Assistant IV
Veterinary Medical Library

To say I was excited when I began working within Purdue Libraries on October 27 is an understatement. Having been employed part time for the last four years, getting full time was wonderful! My first job within the field was at the West Lafayette Public Library as a circulation clerk and reference assistant, although I also worked occasionally in Children's. My duties at Vet Med consist of Interlibrary Loans, maintaining the serials collection, assisting in the creation and maintenance of libguides, online tutorials and other varieties of instructional support, as well as ordering and maintaining expenditures. In addition to this, I also serve as liaison to the IT department, and am a member of the Libraries Safety Committee.

I am from the Lafayette area, graduated from both Ivy Tech with an AAS in Library Assisting, and then followed that up with a BS in Information Science & Technology from the University of Wisconsin-Milwaukee. I will be graduating in August of 2015 with my MLIS from the University of Wisconsin-Milwaukee. Both UWM degrees were done entirely online — I've never actually been to Wisconsin.

short paper is available as part of the ASIS&T proceedings.)

Lisa Zilinski an invited panelist "Transforming the Data Landscape: Connecting Data, Policies, and Communities" at the 77th ASIS&T Annual Meeting, October 31-November 5th 2014. (The abstract is available as part of the ASIS&T proceedings.)

Line Pouchard, Amy Barton and Lisa Zilinski presented a poster entitled "Data Narratives: Increasing Scholarly Value" at the 77th ASIS&T Annual Meeting, October 31-November 5th 2014. The abstract is available as part of the ASIS&T proceedings.

David Scherer an invited panelist at the pre-conference workshop, "Campus Open Access Policies: The Importance of Being Open, Earnestly" at the 2014 Charleston Library Conference, November 5, 2014.

Burton Callicott, **David Scherer**, and Andrew Wesolek, "Being Earnest about Institutional Repositories." 2014 Charleston Library Conference, November 6, 2014.

Marianne Stowell Bracke presented "The Role of Library Science in Developing Data Standards" at the ASA-CSSA-SSSA 2014 Annual Meeting, Data Standards Committee, Long Beach, CA. November 2014.

Iana Stonebraker presented "Crowdsourcing, Libraries and Reference: CrowdAsk," *Crowd Sourcing of Library Services* Neapolitan session at Charleston Conference: Issues in Book and Serial Acquisition, November 5-8, 2014.

LIBRARIES IN THE NEWS

Think Magazine, Fall 2014

[Little Else than a Memory](#)

Catherine Fraser Riehle and Purdue Press

Purdue Alumnus,

November/December 2014

[Deans 'Ever True' to students and Purdue](#)

The Dean's Bible

Purdue Today, October 31

[Did you know? GIS services at Purdue](#)

Nicole Kong

Purdue Today, November 4, 2014

[Time-lapse video shows ENAD demolition](#)

My interests include crocheting, embroidery, quilting, baking, reading, gardening (when the weather permits), spending time with family and friends, and my husband is slowly getting me into hiking. He thinks this will be a complete success, as he also got me into hockey (go Blues!). I am a pet mom of two — our cat, Lola, and turtle, Squirt. We plan to add a dog (pit bull preferably) to this mix, as we would like a hiking companion, as well as someone else to “suffer through” the 5 hour drive back to my husband’s hometown in southern Illinois for visits every few months.

I am located in LYNN, room 1133, and can be contacted either by email at cschuett@purdue.edu or phone at 494-9901.



OCTOBER SMILE AWARD



Libby Wahl's name was randomly drawn from all those who were SMILED upon in October. She received a \$25 Von's Book Shop gift certificate.

All faculty, administrators and staff are invited to send a note of appreciation for a kindness or thoughtfulness given, assistance provided to or by a Libraries, Press or Copyright Office colleague.

To learn more about how to participate in our SMILE Program, please visit and bookmark this page on the Libraries Intranet: <http://intranet.lib.purdue.edu/display/HR/SMILE+Program>



MAKING WAY FOR THE ALC



Demolition continues for construction of the Active Learning Center.

Visit [You Tube](#) for a variety of videos.

LIBRARIES *INSIDe* NEWSLETTER **November 12, 2014**, Volume 8: Number 23

Comments and suggestions are invited. Send information to Teresa Brown/INSIDe/STEW 264, 49-47178 or tmabrown@purdue.edu

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