A STAFF E-NEWSLETTER NOVEMBER 12, 2014

STAFF RESPONSIBILITY CHANGES

Effective immediately, Joette Hutchcraft is responsible for processing all monthly payroll for the Libraries. Some of the duties associated with this change are graduate assistant offer letters and payroll documentation as well as payroll documentation for exempt faculty and staff. You can find an updated list of responsibilities and contact information for all business office staff on our intranet page.

TRAVEL

Travel Requests

- Travel requests should be submitted prior to the start of the travel.
- There is a box on the Travel Request Header where you list the request name. Use the following format: LIB/Traveler Last Name First Initial/Location/Start Date of Trip (Example: LIB/oakleyh/Dallas, TX/12-8-14)
- Put the name of the conference/meeting you are attending in the “comments” section on the trip header.

Expense Reports

- When combining personal travel with business travel, cost comparisons must be done prior to the trip taking place. This comparison must be attached to the expense report.
- Wait at least 5-7 days after your trip to complete expense reports when using your Visa travel card. This allows time for all transactions to hit the card and be reconciled appropriately with the expense report.
- Attach all necessary receipts.
- Allocate all expenses to the appropriate account.

Joette is always ready to help if you have travel related questions.

PAYROLL

Kronos (For non-exempt staff and supervisors)

- Purdue’s Kronos environment is being transitioned to a new data center. In order to make this transition, the system will be unavailable from Tuesday, November 18 at 6:15 p.m. through Thursday, November 20. Please watch for additional communication about this.
- Java issues should be communicated to Libraries IT.
- There is usually an increase in leave requests around the holidays. April Maybee has a step-by-step guide for this process in Kronos if you need help.
- For those biweekly employees who will be working extended hour shifts away from their usual Libraries, track those hours in Kronos by adding a comment such as “Ext Hrs Parrish=2 hrs” to the applicable time.
2014 OPEN ACCESS AWARD

BY DAVID SCHERER

Provost Deba Dutta and Dean of Purdue University Libraries Jim Mullins presented the inaugural “Leadership in Open Access” award to Purdue’s Department of Psychological Sciences, College of Health and Human Sciences, led by Professor Christopher Agnew, Department Head of Psychological Sciences, as part of the 2014 Open Access Week.

The award was given in recognition of the department’s leadership in depositing all scholarly communication and publications into Purdue e-Pubs, helping to advance the impact of scholarship and research globally.

“In the tradition of the land-grant university, Dr. Agnew has embraced open access and made available to the world the important research and publications of the Department of Psychological Sciences,” said Provost Deba Dutta.

“Purdue e-Pubs is a very useful mechanism for disseminating our research findings far and wide, beyond only academic outlets,” said Department Head Dr. Christopher Agnew. “Purdue e-Pubs provides a valuable, user-friendly forum for both researchers and consumers of research. Researchers in my department saw the benefits of Purdue e-Pubs as an easy-to-use open access repository for increasing the access and exposure of their work.”

Open Access week, held October 20-24, 2014, is an international event bringing awareness to open access. Purdue University Libraries celebrates and encourages authors (particularly academic colleagues and administrators, but to taxpayers, policymakers and media outlets.

Previous award winners

- Leadership in Open Access Award, School of Electrical and Computer Engineering, 2011.
- Leadership in Open Access Award, Ian Bell, PhD., in recognition of broadening the reach of the Purdue’s Herrick Laboratories’ international conferences on compressor engineering, high performance buildings, and refrigeration and air conditioning, 2011.
- Graduate Student Award in Open Access, Mel Chua of Engineering Education, 2012
- Leadership in Open Access Award, Professor Darcy Bullock, Joint Transportation Research Program, 2012.
- Leadership in Open Access Award, Dr. Mark S. Lundstrom, in recognition of Dr. Lundstrom’s leadership in creating NanoHUB, 2013.
- Open Access Education Award, Dr. Linda S. Bergmann, Purdue Online Writing Lab (OWL), 2013.

Purdue e-Pubs, one of three institutional repositories as part of Purdue University Libraries, provides free global online access to Purdue-affiliated articles, reports, conference proceedings, student scholarship and more. Purdue e-Pubs also provides online publishing support for original publications.

Measuring and reporting impact is an important part of the Purdue e-Pubs service model. As well as having all content indexed in Google Scholar, Purdue e-Pubs uses Google Analytics to gather qualitative information. The repository also issues automatic monthly download notifications to authors, allowing authors the opportunity to demonstrate the reach of their scholarship, not only to academic colleagues and administrators, but to taxpayers, policymakers and media outlets.

To date, every college on Purdue’s West Lafayette campus has a presence in the repository. Purdue e-Pubs continues to be a central place on campus advancing the impact of scholarship at the global, national and local level. Purdue University Libraries began providing the Purdue e-Pubs service to the campus community in 2006 as a means to share research and scholarship in a stable, open, and citable format.

OFF THE SHELF

New

- Event Planner (OpTech Non-exempt A/P) (Posting #1402990) Check the Libraries employment opportunities page. Review has begun.
- Electronic Resources Manager (A/P) (Posting #1403024) Check the Libraries employment opportunities page. Currently accepting applications.

Continuing

- Library Assistant V (C/S) Check the Libraries employment opportunities page. Review of applications has begun.
- Library Assistant V (Non-exempt A/P) (Posting #1402667) Check the Libraries employment opportunities page. Review of applications has begun.
- Digital Library Software Developer (A/P) (Posting #1402464) Check the Libraries employment opportunities page. Review of applications has begun.
- Library Assistant V (C/S) Check the Libraries employment opportunities page. Review of applications has begun.
- Library Assistant V (Non-exempt A/P) (Posting #1402667) Check the Libraries employment opportunities page. Review of applications has begun.
- Library Assistant V (Non-exempt A/P) (Posting #1402667) Check the Libraries employment opportunities page. Review of applications has begun.
- Engineering Information Specialist (Faculty) Check the Libraries employment opportunities page. Review of applications has begun.
- Director, Purdue University Press and Head, Scholarly Publishing Services (M/P) (Posting #1401610) Check the Libraries Opportunities page. Currently accepting applications.
- Digital Data Repository Specialist (A/P) (Posting #1400407) Check the Libraries employment opportunities page. Review of applications has begun.

Promotions/Transfers
As the repository continues to garner more downloads and objects, faculty, staff and students are encouraged to consider adding their research and scholarship. For more information about Purdue e-Pubs and adding previously published items, contact Dave Scherer, scholarly repository specialist, Purdue University Libraries, at 49-48511 or dscherer@purdue.edu.

LIBRARIES EXTENDED HOURS CALL OUT

BY BETH McNEIL

Purdue Libraries will once again be extending hours during Prep and Finals week in four of our libraries: ENGR and Hicks will be open 24-hours beginning Sunday, December 7. HSSE and Parrish will extend hours Friday, Saturday and Finals week. All other libraries will remain open normal hours.

<table>
<thead>
<tr>
<th>Libraries Extended Hours Fall 2014</th>
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<tbody>
<tr>
<td><strong>ENG</strong></td>
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<tr>
<td>Sun. Dec. 7</td>
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<td>Mon.-Thu. Dec. 8-11</td>
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<td>Fri. Dec. 12</td>
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<td>Sat. Dec. 13</td>
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<td>Sun. Dec. 14</td>
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<td>Mon.-Thu. Dec. 15-18</td>
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<td>Fri. Dec. 19</td>
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<td>Sat. Dec. 20</td>
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Sunday, Dec. 21 All Libraries Closed. Interim Hours begin Monday, Dec. 22.

This schedule will have participating libraries open for many additional hours and staff are needed to help cover some of the extended hours. To assist at Engineering, please contact Amanda Gill. To assist at Hicks, please contact RaeLynn Boes. Additional details will be sent via a liball email.

Thank you so much to everyone who has helped keep the libraries open in the past and to new volunteers who are able to contribute a few hours of time at the end of this semester. This greatly appreciated initiative would not be possible without your help!

GIS DAY @ PURDUE A SUCCESS

BY NICOLE KONG

SERVICE ANNIVERSARY

JoAnne Carow is celebrating 5 years at Purdue.

ANNOUNCEMENT

The most recent research proposal was reviewed by Research Council and approved for research support

Scott Brandt was awarded an International Travel Grant to travel to London, England to be on the Program Committee at the Digital Curation Conference, IDCC 2015 being held February 9-12, 2015.

EVENTS AND EXHIBITS

Steps to the Moon. Selections from the Neil A. Armstrong Papers and the Eugene A. Cernan Papers

Published by Purdue University Press

Libraries Staff Recognition Reception and Arts and Crafts Show
The 7th GIS Day celebration hosted by Purdue University Libraries was held on November 6 and 7. It was a wonderful event to connect the GIS community on campus and beyond. During both days of celebration, the community was introduced GIS resources available on campus and across Indiana, connected students with GIS professionals, expanded GIS into more disciplines and brought geospatial interests to high school students.

Working with Steven Smith at Earth, Atmospheric and Planetary Science, the High School GIS Day program attracted 60 high school students to Purdue to learn about spatial thinking skills. Students interacted with Tom Brenneman, GeoMentor from GIS software company ESRI, about how GIS is applied in real world applications. Age-appropriate activities were designed to actively engage students. Libraries volunteers Megan Sapp Nelson, Natasha Johnson, Dave Zwicky, Dianna Deputy, Lil Conarroe, Sandy Galloway and Michael Fosmire led students around Discovery Park for a service-learning project, which led to a Discovery Park Visitor Tour Map available here: http://maps.lib.purdue.edu/gisday2014/. Megan Sapp Nelson also provided interactive instruction on geolocation based information literacy.

On November 7, over a hundred people from various departments across the university attended the College GIS Day program. Guest speakers from Indiana State Government, Indiana Geographic Information Council, Oak Ridge National Laboratory, Polis Center at IUPUI, Indiana State University, private sectors and several departments at Purdue delivered informative and interesting presentations. Students had the opportunity to interact with the guests during the Career Lunch talk, where they received suggestions on how to prepare for their career from the employers point of view. All the talks on GIS Day will be available from Purdue e-Pubs shortly.

The success of GIS Day was made possible by the great team work of Libraries staff including Dean Mullins, Shannon Walker, Becky Bunch, Michael Fosmire, Amanda Gill, Paul Bracke, Lisa Purvis, Terry Wade, Frances Christman, Dave Scherer, Angie Ewing, Amy Storms and Joette Hutchcraft.

Libraries volunteers, left to right included Sandy Galloway, Dave Zwicky, Megan Sapp Nelson, Natasha Johnson, Lil Conarroe, Dianna Deputy. Not pictured, Michael Fosmire.

Purdue Libraries participates in Native American Heritage Month

November is Native American Heritage month and Purdue University Libraries staff have created display cases in the following locations to recognize and honor the Native American culture. The displays will remain up through November.

Engineering Library
Display focuses on Native American Heritage Month events including a visit from Billy Mills, Eiteljorg Cultural trip, movies and other presentations. A variety of Native artwork is also included. Created by Sandy Galloway.

HSSE Library
Display focuses on Will Rogers, who was half Cherokee. Created by Patrick Whalen.

Physics Library
Display focuses on Hawaiian Tiki gods. Created by Becky Hunt.

Chemistry Library
Display focuses on Alaskan legends. Created by Becky Hunt.

Hicks Undergraduate Library
Display includes a selection of titles that show Native American portrayals in popular films and

December 12
2:30-4 p.m.
Hicks B853

PUBLICATIONS AND PRESENTATIONS


Nicole Kong, Tao Zhang and Ilana Stonebraker presented “Functionality and usability evaluation of Web GIS in academic libraries,” at The 37th Applied Geography Conference, Atlanta, GA, October 15-17, 2014.

Lisa Zilinski and Line Pouchard were invited to participate in a panel discussing Big Data at Northern Illinois University as part of Open Access week. October 20, 2014

D. Scott Brandt and Jake Carlson, “Data Curation Profiles and Research Data Management.” Presentation to Team Science students, School of Information, University of Tennessee, Knoxville, October 20, 2014.


Lisa Zilinski and Megan Sapp Nelson presented a poster entitled “Thinking critically about data consumption: Creating the Data Credibility Checklist” at the 77th ASIS&T Annual Meeting, October 31-November 5th 2014. (The
documentaries, along with books that highlight the stories behind those films. Created by Ann O’Donnell.

Math Sciences Display, “Celebrating Native American Month,” includes artifacts and photos from Jim Derringer’s personal collection. Created by Angie Ewing and Jim Derringer.

For more information about the Native American Educational and Cultural Center and November events, go to Events.

Display created by Sandy Galloway, Engineering Library

HANDMADE ITEMS AVAILABLE AT STAFF RECOGNITION EVENT

For several years Libraries staff members have had the opportunity to display and sell their handmade items at the Annual Libraries Staff Recognition. Ann O'Donnell will be a participant at this year's event.

"I started making jewelry several years ago after taking a class in a local shop. I think what really hooked me was being able to make my own earrings whenever I wanted to. Most of the jewelry I make combines polished stones, like jasper or jade, with other elements, including wood, metal and crystal."

If you are interested in displaying or selling your handmade items at this year's event contact Dot Lanzalotto. Please plan to attend the event on Friday, December 12, 2:30-4 p.m. in Hicks B853.

NEW STAFF

Chelsie Schuette
Library Assistant IV
Veterinary Medical Library

To say I was excited when I began working within Purdue Libraries on October 27 is an understatement. Having been employed part time for the last four years, getting full time was wonderful! My first job within the field was at the West Lafayette Public Library as a circulation clerk and reference assistant, although I also worked occasionally in Children’s. My duties at Vet Med consist of Interlibrary Loans, maintaining the serials collection, assisting in the creation and maintenance of libguides, online tutorials and other varieties of instructional support, as well as ordering and maintaining expenditures. In addition to this, I also serve as liaison to the IT department, and am a member of the Libraries Safety Committee.

I am from the Lafayette area, graduated from both Ivy Tech with an AAS in Library Assisting, and then followed that up with a BS in Information Science & Technology from the University of Wisconsin-Milwaukee. I will be graduating in August of 2015 with my MLIS from the University of Wisconsin-Milwaukee. Both UWM degrees were done entirely online — I’ve never actually been to Wisconsin.

short paper is available as part of the ASIS&T proceedings.)

Lisa Zilinski an invited panelist “Transforming the Data Landscape: Connecting Data, Policies, and Communities” at the 77th ASIS&T Annual Meeting, October 31-November 5th 2014. (The abstract is available as part of the ASIS&T proceedings.)

Line Pouchard, Amy Barton and Lisa Zilinski presented a poster entitled “Data Narratives: Increasing Scholarly Value” at the 77th ASIS&T Annual Meeting, October 31-November 5th 2014. The abstract is available as part of the ASIS&T proceedings.


LIBRARIES IN THE NEWS

Think Magazine, Fall 2014
Little Else than a Memory
Catherine Fraser Richle and Purdue Press

Purdue Alumnus
November/December 2014
Deans 'Ever True' to students and Purdue
The Dean’s Bible

Purdue Today
October 31
Did you know? GIS services at Purdue
Nicole Kong

Purdue Today, November 4, 2014
Time-lapse video shows ENAD demolition


My interests include crocheting, embroidery, quilting, baking, reading, gardening (when the weather permits), spending time with family and friends, and my husband is slowly getting me into hiking. He thinks this will be a complete success, as he also got me into hockey (go Blues!). I am a pet mom of two — our cat, Lola, and turtle, Squirt. We plan to add a dog (pit bull preferably) to this mix, as we would like a hiking companion, as well as someone else to “suffer through” the 5 hour drive back to my husband’s hometown in southern Illinois for visits every few months.

I am located in LYNN, room 1133, and can be contacted either by email at cschuett@purdue.edu or phone at 494-9901.

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**OCTOBER SMILE AWARD**

Libby Wahl's name was randomly drawn from all those who were SMILED upon in October. She received a $25 Von's Book Shop gift certificate.

All faculty, administrators and staff are invited to send a note of appreciation for a kindness or thoughtfulness given, assistance provided to or by a Libraries, Press or Copyright Office colleague.

To learn more about how to participate in our SMILE Program, please visit and bookmark this page on the Libraries Intranet: http://intranet.lib.purdue.edu/display/HR/SMILE+Program

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**MAKING WAY FOR THE ALC**

Demolition continues for construction of the Active Learning Center.

Visit You Tube for a variety of videos.