

# Graduate Assistantship (Editorial): Available for November 2018–December 2019 (with an option to extend to 2020 and beyond)

## *Shofar: An Interdisciplinary Journal of Jewish Studies*

**Date:** 3 October 2018  
**ATTN:** Graduate Students in English, Interdisciplinary Studies, American Studies, Communications, Jewish Studies, and other relevant disciplines within the Humanities  
**From:** Katherine Purple, Interim Co-Director of Purdue University Press  
**RE:** Graduate Assistantship/Professional Development/Academic Advancement

I'd like to call your attention to a unique opportunity for your academic advancement and professional development. Learn what distinguishes the finest scholarship from the run of the mill, and how good articles become great, by working with the staff of Purdue University Press and the editors of *Shofar: An Interdisciplinary Journal of Jewish Studies*, an internationally recognized, well-indexed, triannual publication indexed by Thomson ISI.

The editorial assistantship is a **.5 appointment** that calls for 20 hours of service per week. Duties include: liaising with scholars around the world, coordinating peer review, project managing the development of scholarly articles for three issues per year.

The Shofar GA will work closely with the editors of the journal and with the professional publishing team in the Press. The assistantship is a **12-month appointment** and will begin no earlier than November 26 and no later than December 21, with an option to extend to 24 months and beyond. Because the appointment is year-round, you will receive summer pay. (Some limited remote work is possible.)

We are particularly interested in candidates who know Chicago style and citation requirements, are proficient with MS Word, and are able to work with the Windows operating system. The successful applicant will have the opportunity to work in a dynamic professional environment alongside Press staff members, gaining exposure to many facets of professional publishing, and learning about a variety of alternative academic career paths.

To apply for the position, please email the following **as a single PDF file** to Katherine Purple [kpurple@purdue.edu](mailto:kpurple@purdue.edu) by noon on **Friday, October 26**:

- a one-page cover letter with contact information
- a curriculum vita (CV)

**We will begin scheduling interviews the week of October 29, targeting a hire by November 16.** Stop by the Scholarly Publishing offices (STEW 190) to speak with Katherine Purple to learn more.