



Libraries and School
of Information Studies

Position Announcement
Barron Hilton Archivist for Flight and Space Exploration and
Clinical Assistant/Associate Professor

The Purdue University Libraries seek an experienced archivist to lead and grow the Barron Hilton Flight and Space Exploration Archives. The Hilton Archivist is a member of the Archives and Special Collections Division. The person in this role is responsible for managing the acquisitions, processing, arrangement, description, preservation, outreach, and promotion of collections relating to flight and space history. This is an endowed, non-tenure track, clinical faculty position to be hired at the assistant or associate professor level, depending on experience. At Purdue, clinical faculty positions focus primarily on learning/teaching as demonstrated through librarianship, which includes archival expertise/practice and information literacy skill building. Archivists teach as guest lecturers, they may teach or co-teach for-credit courses, and they may publish research articles in their discipline. Purdue archivists have specialized knowledge in the collection areas for which they are responsible, which informs their teaching, research, and engagement.

Successful candidate will:

- Provide archival literacy instruction and learning opportunities using flight and space related collections, including collaborating with faculty on incorporating archival research into courses. The position has the option to design and teach courses in the School of Information Studies.
- As a clinical faculty member, engage in scholarly and professional development activities, disseminating knowledge through conference presentations, exhibit curation, and/or publications.
- Create a vision for the future growth of the Flight and Space Exploration Archives in collaboration with the Head of Archives and Special Collections.
- Foster relationships with donors to identify and acquire gifts of collection materials to enhance and expand the collections.
- Oversee the processing of collections relating to flight and space history, including setting processing priorities, and supervising graduate assistants and/or staff as needed.

- Serve as part of a team of archivists, with support from graduate assistants, in providing reference and research services.
- Promote access and use of the collections by providing presentations, tours, and media interviews, setting priorities for digitization, and creating physical and digital exhibitions, as needed.

About Purdue Libraries

[Purdue University Libraries and School of Information Studies](#), the recipient of the 2015 Award for Excellence in University Libraries from the Association of College and Research Libraries (ACRL), is at the forefront of academic librarianship, redefining the role of the academic research library in learning, discovery, and engagement activities of Purdue University. Libraries faculty and staff are deeply involved in information literacy instruction and instructional design, development of new learning and lab spaces, scholarly communication, data management, and global outreach. Libraries faculty have expanded their collaborative endeavors with faculty across the university in integrating information literacy into the core curriculum.

Qualifications

Master's degree in Library and/or Information Science (ALA accredited or equivalent) with completion of graduate coursework in archives. Minimum of 3 years' experience processing archival collections. Knowledge of archival theory, trends, and best practices including archival descriptive standards. Experience creating DACS-compliant finding aids. Experience working with donors. Familiarity with best practices in archives preservation and security. Familiarity with best practices for processing born digital collection materials. Experience, or interest in, providing instruction and presentations to diverse audiences of students, scholars, and the public. Ability to work independently and collaboratively in a dynamic environment and on a variety of projects simultaneously. Excellent interpersonal, oral, and written communication skills. Commitment to fostering a diverse, welcoming, and inclusive environment.

Preferred Qualifications

Supervisory experience. Experience using ArchivesSpace or related collections management systems. Familiarity with copyright law as it applies to unpublished materials. Interest in flight and space history.

Salary and Benefits

The minimum salary is \$75,000. Salary commensurate with experience in the context of Purdue University's salary structure.

Non-tenure track clinical faculty position. Rank of Clinical Assistant/Associate professor, depending on experience.

Start-up funds are provided for computer/software/equipment, and for travel and professional development.

Purdue provides a generous fringe benefit package that includes retirement benefits as well as health, disability and life insurance, and tuition support for employee, children, and spouse.

Purdue provides dual career assistance and relocation services.

Relocation funding will be available and discussed on a case-by-case basis.

Application Procedure

Applications need to be submitted to this <https://careers.purdue.edu/job-invite/26225/> and need to include the following:

1. Cover letter addressing your interest in this position and how you meet the qualifications;
2. Complete curriculum vitae;
3. Statement of teaching philosophy;
4. Names and contact details of three references.

Purdue University Libraries and School of Information Studies is committed to advancing diversity in all areas of faculty effort including discovery, instruction, and engagement. Candidates should address in their cover letter their experiences, current interests or activities, and/or future goals to promote a climate that values diversity and inclusion.

Purdue University's Libraries and School of Information Studies is committed to free and open inquiry in all matters. Candidates are encouraged to address in their cover letter how they are prepared to contribute to a climate that values free inquiry and academic freedom.

A background check will be required for employment in this position.

Review of applications will begin **August 11, 2023**, and will continue until position is filled.

Inquires can be sent to Carole Tolley, Lead Administrative Assistant at tolleyc@purdue.edu.

Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities, and veterans are encouraged to apply.