



## POSITION ANNOUNCEMENT

### **Graphic Designer – Purdue University Press**

Reporting to the sales and marketing manager of Purdue University Press (PUP), the graphic designer will create and maintain a variety of materials for PUP, including but not limited to postcards, invitations, flyers, posters, book covers, journal covers, advertisements, and exhibit materials for both print and online use. The graphic designer will aid editorial team members on clean-up, redrawing, or creation of illustrations for book chapters or journal articles. He or she will work to maintain and enhance the PUP brand and will support social media efforts of the marketing team. Additionally, the graphic designer will work with or supervise design and/or marketing student interns. The graphic designer will be a self-starter capable of meeting deadline-driven projects as an individual as well as a member of a team.

#### **Required qualifications:**

- Bachelor's degree in graphic design, visual design, visual communication, computer graphics technology, or related field.
- Portfolio submission is required for consideration.
- One year or more experience in graphic design, publication design, or creative communications.
- Demonstrated problem-solving skills.
- Ability to manage multiple projects simultaneously.
- Excellent oral and written communication and presentation skills.
- Proficiency in Microsoft Word, Excel, Outlook.
- Proficiency with Adobe InDesign, Photoshop, and Illustrator.
- Ability to work independently as well as in a team situation.
- A valid US or Canadian driver's license is necessary for employment in this position.
- Ability to lift and carry 10-25 pounds frequently and 40 pounds occasionally.

#### **Preferred Qualifications:**

- Experience with project management, social media, and organization branding.
- Experience with commercial printing.

Further information about Purdue University Libraries, the University and the community will be found at: [www.lib.purdue.edu/about/employment](http://www.lib.purdue.edu/about/employment).

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**Environment:** Purdue University Libraries (PUL), recipient of the 2015 Award for Excellence in University Libraries from the Association of College and Research Libraries (ACRL), is at the forefront of academic librarianship and redefining the role of the academic, research library in learning, discovery, and engagement activities of the University. Libraries faculty and staff are deeply involved in information literacy instruction and instructional design, redefining of learning spaces, scholarly communication, data management, and global outreach. Purdue Libraries faculty have expanded their collaborative endeavors with disciplinary faculty in integrating information literacy into the core curriculum. PUL is home to the first endowed chair in information literacy in the United States, established in 2008.

Purdue University Libraries is committed to advancing diversity in all areas of faculty effort, including scholarship, instruction, and engagement.

Opened in August 2017, the Thomas S. and Harvey D. Wilmeth Active Learning Center brings together six science and engineering libraries into a building that also houses 27 active learning classrooms that seamlessly integrates learning and classroom spaces at the very heart of the campus.

Purdue Libraries is a leader in the areas of data curation and library publishing services. Accomplishments in data curation include the development of the Data Curation Profiles Toolkit and the Purdue University Research Repository (PURR). PURR provides an online, collaborative working space and data-sharing platform to support the data management needs of Purdue researchers.

Purdue Libraries is an active member of state, regional, national, and international associations and consortia, including the Association of Research Libraries (ARL), the Center for Research Libraries (CRL), the Coalition for Networked Information (CNI), SPARC, the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), the International Federation of Library Associations and Institutions (IFLA), and the Research Data Alliance (RDA).

Purdue Libraries is a founding member of both HathiTrust and DataCite. Purdue was one of four universities that collaborated with Ex Libris, Inc., on its Alma integrated library system, the next generation library management system. Collaboration and partnerships are hallmarks of Purdue Libraries both on and off campus, including partnership with ITaP (Information Technology at Purdue) and the Purdue Office of Research and Partnerships to provide assistance with funder data requirements.

Purdue University (<http://www.purdue.edu/>), located in West Lafayette, Indiana, in the historic Wabash River valley, is one hour from Indianapolis and two hours from Chicago. Renowned nationally and internationally for its programs in engineering, science, agriculture, and business, the University has over 41,573 students and 16,761 employees. Purdue is a member of the

Association of American Universities (AAU), Association of Public and Land-grant Universities (APLU), and the Big Ten Academic Alliance (BTTA). Purdue has the fourth highest enrollment of international students among public U.S. universities, with 11,288 undergraduate, professional, and graduate students in 2017.

The greater Lafayette area (<http://www.homeofpurdue.com/>) provides diverse cultural, social, and recreational activities.

“Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.” From *Nondiscrimination Policy Statement*, Purdue University [http://www.purdue.edu/purdue/ea\\_eou\\_statement.html](http://www.purdue.edu/purdue/ea_eou_statement.html).

### **Salary and benefits:**

Salary commensurate with experience in the context of Purdue University’s salary structure.

Purdue provides a generous fringe benefit package that includes retirement benefits as well as health, disability and life insurance, 22 annual vacation days, and tuition support for employee, children, and spouse/same sex domestic partner. Purdue University is responsive to the needs of dual career couples.

Relocation funding will be available and discussed on a case-by-case basis.

A background check will be required for employment in this position

### **Application process:**

For consideration submit resume and apply online for this staff position at: [www.purdue.edu/careers](http://www.purdue.edu/careers) using job number 1800930 or a direct link is: <http://purdue.taleo.net/careersection/wl/jobdetail.ftl?lang=en&job=1800930>

***A cover letter is required for consideration for this position.*** The cover letter must include your interest in and qualifications for the position, as well as your past experiences, current interests or activities, and/or future goals to promote a climate that values diversity and inclusion.

***This position announcement can also be found at: [www.lib.purdue.edu/about/employment](http://www.lib.purdue.edu/about/employment).***

***Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities, and veterans are encouraged to apply.***