



POSITION ANNOUNCEMENT

Journal and Serials Strategic Manager

This new role will be part of a new leadership team in the Press and Scholarly Publishing Division of the Purdue University Libraries. Reporting to the director of Purdue University Press (PUP) and head of Scholarly Publishing Services (SPS), and working with the other strategic managers reporting thereto, the Journals and Serials Strategic Manager oversees the retention, publication, and management of all journals (with journals broadly defined to include all serial publications by PUP and SPS, including select annual or recurring conference proceedings). In collaboration with the Press Director and other managers, the Journals and Serials Strategic Manager takes the lead on strategic planning for PUP/SPS journals and serials; fosters an environment of continual innovation and process improvement; contributes to the success of others; and facilitates beneficial change in the division. In addition to direct reporting responsibility of project editors who work on journals and serials for PUP/SPS, the Journals and Serials Strategic Manager has indirect reporting responsibility of all managers and staff who work on journals and serials, as the Journals and Serials Strategic Manager is charged with ensuring that all journals and serials published by PUP and SPS receive the best services. This role offers the successful candidate the opportunity to take full ownership of a swiftly growing journals program and to inform the trajectory of such a program in an innovative press that sees publishing differently.

This position has a limited duration of three years with continuation dependent upon additional funding.

Required qualifications:

- Bachelor's degree in English, Literature, Communication, Humanities, Business, Chemistry, Engineering, Biology, or related field;
- Three or more years of work experience with modern publishing best practices, including those related to scholarly articles, conference proceedings, and journals;
- Experience in supervising, mentoring, and developing in-house personnel, as well as in managing relationships with freelancers and vendors;
- Ability to manage multiple competing projects; superior organizational, project, and time management skills;
- Superlative written and oral communication and interpersonal skills;
- Ability to work under pressure while paying close attention to detail;

- Ability to manage own time efficiently, and delegate tasks effectively;
- Proficiency in Microsoft Office applications (Word, Excel, Outlook) and Adobe applications (InDesign, Photoshop, Illustrator).

Preferred Qualifications:

- Master's degree in the Humanities;
- Five or more years of relevant professional experience in scholarly journals publishing;
- Experience of modern publishing production techniques, including journal, and e-content design and production;
- Experience working with scholarly societies or editorial boards of journals;
- Experience in strategic planning;
- Experience in coordinating all aspects of journal production and manufacturing;
- Experience of estimating costs and reviewing publishing contracts.

Environment: The Scholarly Publishing Division (SPD) of the Purdue University Libraries (PUL) comprises the Purdue University Press, Scholarly Publishing Services, and Purdue ePubs (PUP, SPS, and PEP, respectively). SPD prioritizes editorial excellence, collaboration, professionalism, responsible costing, and open access in its work. SPD embraces change, diversity, respect for others, and playful innovation, in pursuit of its mission to amplify the social good of scholarly inquiry and regional creativity. SPD actively explores new models, practices, and partnerships for enhancing the communicative power and reach of new knowledge. SPD scales and shares resources, across its subunits, to be greater than the sum of its parts. PUP is an active member of the Association of American University Presses (AAUP) and the Association of American Presses (AAP). SPS is a founding member of the Library Publishing Coalition (LPC). PEP is the Open Repository (OR) for Purdue University. SPD is an engaged member of the innovative and collaborative Purdue University Libraries (PUL) community, within which it reports.

PUL and campus leadership are committed to SPD being a visible and engaged part of Purdue. This commitment is reflected in the newly renovated office space that SPD enjoys, as of spring 2015, on the ground floor of the Stewart Center, across from the Purdue Memorial Union, in the bustling heart of the Purdue campus.

Purdue University Libraries (PUL), recipient of the 2015 Award for Excellence in University Libraries from the Association of College and Research Libraries (ACRL), is at the forefront of academic librarianship and redefining the role of the academic, research library in learning, discovery, and engagement activities of the University. Libraries faculty and staff are deeply involved in information literacy instruction and instructional design, redefining of learning spaces, scholarly communication, data management, and global outreach. PUL has embarked upon a comprehensive program to engage in campus learning initiatives, including the development of information literacy instruction, course-redesign initiatives advancing active learning on campus (IMPACT-Instruction Matters: Purdue Academic Course Transformation <http://www.purdue.edu/impact/>), and the design and implementation of dynamic new learning spaces. Purdue Libraries faculty have expanded their collaborative endeavors with disciplinary

faculty in integrating information literacy into the curriculum, culminating in 2012 with a core campus curriculum that includes information literacy as a core requirement. PUL is also home to the first endowed chair in information literacy in the United States, established in 2008.

Purdue Libraries is committed to advancing diversity in all areas of faculty effort, including scholarship, instruction, and engagement.

A reconceptualization of spaces is taking place throughout PUL. The recently renovated Roland G. Parrish Library of Management and Economics is a natural extension of the classroom, re-designed with input from students. The renovation of the Hicks Undergraduate Library completed in 2014 includes three active learning classrooms in support of Purdue's campus wide, innovative course-redesign initiative. Construction is now underway on the Thomas S. and Harvey D. Wilmeth Active Learning Center, which will bring together six science and engineering libraries into a building that will seamlessly integrate learning and classroom spaces in a \$79M facility at the very heart of the campus. For a video introduction to the Wilmeth Active Learning Center, please see: <https://www.youtube.com/watch?v=D36R3t3Hc>. Libraries faculty and staff also collaborate with disciplinary faculty to develop new approaches for discovering, accessing, and sharing of research publications and data. Purdue Libraries are leaders in the areas of data curation and library publishing services. Accomplishments in data curation include the development of the Data Curation Profiles Toolkit, an instrument for assessing the data needs of faculty researchers. The Purdue University Research Repository (PURR), a Libraries initiative, provides an online, collaborative working space and data-sharing platform to support the data management needs of Purdue researchers and their collaborators. Since 2005, Purdue Libraries has collaborated in interdisciplinary sponsored research on campus with over 100 faculty, as well as partners at other libraries and institutions. The Purdue Libraries and University Press are a founding member of the Library Publishing Coalition (LPC), and are well-known for innovative approaches to partnering with faculty to better disseminate scholarly works created at Purdue and advance Open Access initiatives. Purdue Libraries is an active member of state, regional, national, and international associations and consortia, including the Association of Research Libraries (ARL), the Center for Research Libraries (CRL), the Coalition for Networked Information (CNI), SPARC, the Council on Library and Information Resources (CLIR), the Digital Library Federation (DLF), the International Federation of Library Associations and Institutions (IFLA), the International Association of Scientific and Technological University Libraries (IATUL), and the Research Data Alliance (RDA). Purdue Libraries is a founding member of both HathiTrust and DataCite. Purdue was one of four universities that collaborated with Ex Libris, Inc., on its Alma library system, the next generation library management system. Collaboration and partnerships are hallmarks of Purdue Libraries both on and off campus, including partnership with ITaP (Information Technology at Purdue) and the Purdue Office of Research and Partnerships to provide assistance with funder data requirements.

Purdue University (<http://www.purdue.edu/>), located in West Lafayette, Indiana, in the historic Wabash River valley, is one hour from Indianapolis and two hours from Chicago. Renowned nationally and internationally for its programs in engineering, science, agriculture, and business,

the University has over 39,400 students and 16,400 employees. Purdue is a member of the Association of American Universities (AAU), Association of Public and Land-grant Universities (APLU), and the Committee on Institutional Cooperation (CIC). Purdue has the second highest enrollment of international students among public U.S. universities, with 10,230 undergraduate, professional, and graduate students in 2014-2015.

“Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.” From *Nondiscrimination Policy Statement*, Purdue University http://www.purdue.edu/purdue/ea_eou_statement.html.

The greater Lafayette area (<http://www.homeofpurdue.com/>) provides diverse cultural, social, and recreational activities.

Salary and benefits:

This position has a limited duration of three years with continuation dependent upon additional funding. Benefits do apply.

Purdue provides a generous fringe benefit package that includes retirement benefits as well as health, disability and life insurance, 22 annual vacation days, and tuition support for employee, children, and spouse/same sex domestic partner. Purdue University is responsive to the needs of dual career couples.

Relocation funding will be available and discussed on a case-by-case basis.

A background check will be required for employment in this position.

Application process:

For consideration submit resume and apply online for this staff position at:

www.purdue.edu/careers (optional more direct link: <http://purdue.taleo.net/careersection/wl/jobdetail.ftl?job=1602662> and reference Job Number 1602662

Review of applications will begin on April 3, 2017, with the position remaining open, until filled.

The position announcement can also be found at: www.lib.purdue.edu/about/employment

Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities, and veterans are encouraged to apply.